

# Administrative worker Námestovo Slovakia

**Place of work**  
Námestovo

**Vacancy number**  
4042

**Salary**  
€ 800 per month

## Tasks, responsibilities

Scope (type) of work

administrative work, sale of assortment in the tire shop, orders, work with the cashier, service of tool rental

## Requirements

employee requirements

Secondary vocational education

Foreign languages: Slovak: B1 and B2

Computers: Microsoft Word, Excel - advanced

## Terms and compensations

Working conditions

Start date: immediately

Employment for an indefinite period

Work for change: two-shift work mode

## Contacts

Administrative worker Námestovo Slovakia

Business name: ELSPOL - SK, s.r.o.

Legal form: Limited liability company

IČO: 36433721

Contact person: Martina Huráková, asistentka, asistentka@elspolno.sk,

Telephone: +421918457881

Characteristics: A company dealing with electrical and assembly work, design and engineering activities.

Address: Miestneho priemyslu 1085, 02901 Námestovo, Slovakia

---

Information about the vacancy on the Internet:

[http://personall.sk/en/vacancy/1023/Administrative worker Námestovo Slovakia.html](http://personall.sk/en/vacancy/1023/Administrative%20worker%20Námestovo%20Slovakia.html)

Recruitment Agency in Slovakia - WwW.Personall.sk  
Lazaretská 8, 811 01 Bratislava, Slovakia  
Find a job with our help + 421-910-747-607 (WhatsApp,Viber)  
We are waiting for your resume at: info (@) personall.sk