

# Administrative Worker Prešov Slovakia

**Place of work**  
Prešov

**Vacancy number**  
2202

**Salary**  
680 € per month

## Tasks, responsibilities

Content (type) of work

Your job will be to perform general administrative tasks, manage accounts, create new ones.

## Requirements

employee requirements

Lower secondary education

Driving license: Group B

## Terms and compensations

Part-time employment - number of hours per week: 24

Start date: immediately

Offered benefits

O2 SIM card with high credit!

Work for changes: one-shift work mode

Night work: yes

Seasonal work: yes

From the beginning you will work from home, for a week, two, later in a new office with a pleasant team.

Job suitable for graduates

## Contacts

General Administrative Worker Slovakia

Business name: ASG TRADE, s.r.o.

Legal form: Limited liability company

IČO: 43929231

Contact person: Ing. Jaroslav Babel'a, Manažér, ASGTRADESro@gmail.com

Characteristics: The company and provides services in the field of ELECTRICITY - heavy current.

Address: M. R. Štefánika 34, 96301 Krupina, Slovakia

Recruitment Agency in Slovakia - WwW.Personall.sk

Lazaretská 8, 811 01 Bratislava, Slovakia

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