

Accountant Liptovský Mikuláš Slovakia

Place of work
Liptovský Mikuláš

Vacancy number
3906

Salary
€ 900 per month

Tasks, responsibilities

Scope (type) of work

- Records, accounting, control of incoming and outgoing invoices
- Compilation of documents for issuing outgoing invoices
- Settlement of cash documents
- Preparation and implementation of payments from the company's accounts
- Registration of customs documents, direct import and export
- Elaboration of documents for the inventory of assets, inventories, receivables and liabilities of the company
- Preparation of documents for the control of accounting records

Requirements

employee requirements

Complete secondary vocational education in the field of economics

Foreign languages:

German, English : B1 and B2

Prerequisite: Control of at least one of the selected languages

Computers: Microsoft Excel, Outlook, Word - advanced

Additional requirements:

- experience in a relevant position CONDITION

Double entry accounting - expert

Invoicing - expert

Cashier - expert

Terms and compensations

Working conditions

Work for change: one-shift work mode

Start date: immediately

Employment for an indefinite period

Contacts

Accountant Liptovský Mikuláš Slovakia

Business name: SloVTan Contract Tannery spol. s r.o.

Legal form: Limited liability company

IČO: 31592635

Contact person: PhDr. Stanislava Tomková, personalne@slovtan.sk, tel.: +421445477160

Characteristics: company in the field of leather production and processing,

Address: Priemyselná 1, 03103 Liptovský Mikuláš, Slovakia

Recruitment Agency in Slovakia - WwW.Personall.sk

Lazaretská 8, 811 01 Bratislava, Slovakia

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